

GENERAL TERMS & CONDITIONS OF VENUE HIRE AND STORAGE

1. Insurance

The Hirer must provide proof of valid public liability insurance including policy number and expiry date covering injury, death or property damage.

2. Health and Safety

The Hirer shall comply with Health & Safety policies and ensure all participants are aware of emergency procedures.

3. Emergency Contact

An emergency contact will be provided prior to the event.

4. Use of Premises

The premises may only be used for the purpose stated at booking.

5. Damage and Risk

The Hirer must prevent any activity likely to cause harm or damage.

6. Capacity Limits

Maximum occupancy limits must not be exceeded.

7. Responsibilities on Departure

Furniture reset, lights off, taps off, waste removed, kitchen cleaned, doors and windows secured.

8. Smoking

Smoking is prohibited.

9. Fire Safety

Fire exits must remain unobstructed.

10. Prohibited Substances

No dangerous or illegal substances allowed.

11. Supervision

Premises must not be left unattended.

12. Security

The Hirer is responsible for safety and behaviour on site.

13. Kitchen Use

By written agreement only.

14. Electrical Equipment

Must comply with UK safety standards.

15. Animals & Bicycles

Not permitted except guide dogs.

16. Liability & Indemnity

Hirer bears repair and replacement costs.

17. Cleaning

Premises must be returned in good condition or cleaning charges apply.

18. Booking & Cancellations

Confirmed in writing. Venue may cancel with refund.

19. Payment Terms

Invoices payable within 7 days.

20. Duration

Includes setup and dismantling time.

21. Advertising

Name of responsible organiser must be displayed.

22. Food & Drink

Water only unless agreed.

23. Equipment Use

Subject to agreement and charges.

24. Noise

No disturbance permitted.

25. Alterations

No alterations without permission.

26. Decorations

Fire-safe and removed at end of hire.

27. Disclaimer

No liability for loss, interruption or force majeure.

28. Licences

Hirer must obtain all licences.

29. Alcohol

Strictly prohibited.

30. Public Health Rules

Must be followed at all times.

31. Deposit

Charges may apply for damage.

32. Storage

At owner's risk unless negligence proven.